

25X1A6c

AIR

Chief of Station, []
 ATTE: []
 Chief, Finance Division

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25X1A9a

- Administrative/Finance

25X1A9a

- []

1. [] has resigned his KUBARK staff employment, effective 31 May 1957, for the purpose of undertaking private employment in the Near East Area. It is our understanding that [] will locate in [] and that he will arrive there on or about 1 July 1957.

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2. In connection with his resignation, [] has requested that he be permitted to liquidate the balance of his indebtedness to the organization (\$2,404.35) by monthly payments to the [] in the amount of \$200.00 each. His request has been approved by Chief, []. Accordingly, [] has been instructed to contact the Station promptly upon arrival in [] to establish a mutually satisfactory arrangement for effecting the monthly payments.

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3. In order to avoid the necessity for monthly transfers of collections it has been decided that the indebtedness should be transferred to you. Accordingly, enclosed is T/A number H-1303, for recording in your accounts. Appropriate controls should be established to assure current follow-up on monthly payments is effective. Also, in the event of default, Headquarters should be notified without delay in order that action may be taken to recover the balance of the indebtedness through offset of retirement funds due []. Headquarters has ascertained that such funds are adequate to assure payment of the indebtedness and has taken action to prevent withdrawal of the funds prior to clearance of the indebtedness. It is, therefore, most important that Headquarters receive prompt advice if default occurs. Also, advice should be furnished upon clearance of the debt in order that the hold on retirement funds may be lifted.

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[REDACTED]
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4. Although [REDACTED] has resigned his ~~former~~ employment, arrangements are being completed to use his services without compensation on a specific assignment basis. Under the proposed agreement he will be entitled to reimbursement for travel and operational expenses but not to compensation for services rendered. The station will be furnished details of the arrangement when finalized and approved.

[REDACTED]

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4 June 1957

Enclosure:

T/A No. H-1803 (

Distribution:

- 3-Field (with 2 copies of attachment)
 - 2 - NEA Div. (with 1 copy of attachment)
 - 1 - O & A (without attachment)
 - 1 - Accts. Br. (with 2 copies of attachment)
 - 1 - C/ED (without attachment)
- ED/LEB:vmc

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C/NEA
(Releasing Officer)

NEA/BF
(Coordinating Officer)

C/ED [REDACTED]
(Authenticating Officer)

~~SECRET~~

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ORIGINAL DOCUMENT MISSING PAGE(S):

NO ATTACHMENT